

**REPORT FOR: COUNCIL**

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**Date of Meeting:** 30 November 2017

**Subject:** **Information Report - Minor and Administrative Change approved by the Monitoring Officer**

**Responsible Officer:** Hugh Peart – Monitoring Officer

**Exempt:** No

**Enclosures:** None

**Section 1 – Summary**

This report sets out details of a minor change to the terms of reference of the Health and Wellbeing Board which was approved by the Monitoring Officer in accordance with Article 15 of the Constitution.

**FOR INFORMATION**

## **Section 2 – Report**

Following notification from Healthwatch Harrow that the manager of Healthwatch Harrow would become the formal representative at Health and Wellbeing Board meetings and that a deputy for the meetings would no longer be provided, the Monitoring Officer has approved the minor and administrative change to the membership in paragraph 4.2 of the terms of reference from 'Chair of Healthwatch' to Representative of Healthwatch Harrow'.

This action was taken in accordance with paragraph 15.5 of Article 15 of the Constitution titled Review, Revision and Publication of the Constitution

## **Section 4 – Financial Implications**

There are no financial implications

<b>Ward Councillors notified:</b>
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<b>No</b>
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## **Section 5 - Contact Details and Background Papers**

### **Contact:**

Elaine McEachron, Democratic & Electoral Services Manager

Tel: 020 8424 1097

E-mail: Elaine.mceachron@harrow.gov.uk

### **Background Papers:**

Proforma to Monitoring Officer